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DISTRICT COURT EXECUTIVE
AND CLERK OF COURT

WESTERN DIVISION
312 N. SPRING ST. SUITE G-8
LOS ANGELES, CA 90012

SOUTHERN DIVISION
411 W. FOURTH ST. SUITE 1053
SANTA ANA, CA 92701

EASTERN DIVISION
3470 TWELFTH ST. SUITE 134
RIVERSIDE, CA 92501

CAREER OPPORTUNITY

UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA

Position: United States Magistrate Judge

Salary Range: \$160,080 Annually

Opening Date: September 17, 2012

Closing Date: October 17, 2012

Number of Positions: 1 or more

Vacancy Number: 12 - 21

POSITION OVERVIEW

The United States Judicial Conference has authorized the appointment of one or more full-time United States Magistrate Judges for the Central District of California. One Magistrate Judge will sit in the Southern Division in Santa Ana while additional magistrate judges may sit in the Western Division in Los Angeles. The United States District Court for the Central District of California is authorized to hold court in Los Angeles, Riverside and Santa Ana. The District Court may assign a Magistrate Judge to hold court in any of these locations and may reassign a Magistrate Judge from one location in the District to another as workload may require. Applicants may indicate their preference of location or state that they have no preference on the application form. It is anticipated that the individual selected to fill the position in Santa Ana will assume office between May and July of 2013.

A Merit Selection Panel, comprised of attorneys and other members of the community, will review all applications and recommend to the District Judges, in confidence, those persons it considers best qualified. All applications are kept confidential, unless the applicant consents to disclosure, and all applications are examined only by members of the Merit Selection Panel and Judges of the District Court. The Panel's deliberations remain confidential. Appointments are subject to District Court review and approval of FBI full-field investigation and IRS tax checks.

The current annual Magistrate Judge salary is \$160,080. A full range of benefits is offered including, but not limited to: retirement, health, life, disability, and long-term care insurance. The term of office is eight years. Magistrate Judges may be reappointed to subsequent eight-year terms.

Duties of the position are demanding and wide-ranging. Magistrate Judges in the Central District conduct a wide variety of pretrial proceedings in civil and criminal cases, including settlement conferences, law and motion matters, initial appearances, and bail hearings; preside over trial and disposition of

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misdemeanor cases; and, with the consent of the parties, preside over jury and court trials in civil cases. These duties are set forth in Central District General Orders 05-07 and 06-01, available on the Court's website at: www.cacd.uscourts.gov. Basic jurisdiction of United States Magistrate Judges is specified in 28 U.S.C. § 636.

QUALIFICATIONS

To be qualified for appointment, an applicant must:

- 1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, District of Columbia, Commonwealth of Puerto Rico or Northern Mariana Islands, Territory of Guam, or Virgin Islands of the United States, and have been engaged in active law practice for at least five years. The Court may consider, as substitute experience for the active practice of law, any combination of the following: state judicial officer; federal judicial officer; attorney for federal or state agencies; law clerk to any judicial officer (limited to two years); and other legal experience considered suitable by a majority of the court;
- 2) Be competent to perform all duties of the office; of good moral character; emotionally stable and mature; committed to equal justice under law; in good health; patient; courteous; and capable of deliberation and decisiveness;
- 3) Be less than seventy years old;
- 4) Not be related to a District Judge of the appointing court at time of initial appointment, as specified in 28 U.S.C. § 458; and
- 5) Be a U.S. citizen or a lawful permanent resident of the United States currently seeking citizenship or intending to become a citizen immediately following meeting the eligibility requirements.

HOW TO APPLY

Electronic versions of the application form are available on the U.S. District Court Web Site: www.cacd.uscourts.gov. Hard copy application forms may be obtained from: **Human Resources Department, United States District Court, 312 N. Spring Street, Room 535, Los Angeles, CA 90012. Phone (213) 894-2012.** An original and thirty (30) hard copies of the Court's application form must be received by the Human Resources Department by **4:30 noon PDT October 17, 2012. Postmark will not be accepted in lieu of actual receipt of the application.**

Applicants are advised that the Magistrate Judge Application Form has been revised effective March 2010. Previous application forms are void. Previous application forms should not be submitted and will not be considered.